

# Application for Employment



Reference number

Position applied for

## Personal Details

Title	<input type="text"/>	Email	<input type="text"/>
Forename	<input type="text"/>	Phone Number	<input type="text"/>
Surname	<input type="text"/>	Do you hold a current clean driving licence?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Education Details

Please tell us about your education and any qualifications which you feel are relevant to the post.  
Please list highest qualification first.

College/University	Course	Qualification Obtained	Date Obtained
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

School	Subjects	Grades Obtained	Date Obtained
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you a member of a Professional Body?  Yes  No

If yes, please state name

## Immigration Status

Are you free to remain, and take up employment, in the UK with no current immigration restrictions?  Yes  No



Because Life Matters.

## Employment Details

Please tell us about previous employment starting with the most recent (include voluntary experience if applicable)

Name of Employer	From	To
Position Held		
Reason for leaving		

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Name of Employer	From	To
Position Held		
Reason for leaving		

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Please tell us about any training you have received or courses you have attended which you feel are relevant to this position.  
(Please include specific dates)

## Experience

Please outline with specific examples how you meet each of the essential and desirable criteria related to your experience.

## Convictions/Offences

Under the Rehabilitation of Offenders (Exceptions) Order Northern Ireland, 1979, Kingsbridge Healthcare Group as a Provider of Healthcare is included in the list of excepted employers. As such, all criminal convictions may never be regarded as spent and must be disclosed when applying for a post in Kingsbridge Healthcare Group. It is necessary therefore, to ask the following question:

Is there any reason why you cannot work in a regulated activity?  Yes  No

(Please note, having a criminal conviction does not necessarily exclude you from employment.)

Kingsbridge Healthcare Group recruits according to our Recruitment of Ex-Offenders Policy. Please request a copy from:  
**[humanresources@kingsbridgehealthcaregroup.com](mailto:humanresources@kingsbridgehealthcaregroup.com)**



**Because Life Matters.**

## Personal Declaration

1. I declare that all the foregoing statements are true, complete, and accurate.
2. I understand that if I give wrong information or leave out important information I could be dismissed if I take up this position.
3. I understand that if I take up this job I must have satisfactory Access NI clearance, as per Access NI Code of Practice on [www.nidirect.gov.uk/publications/accessni-code-practice](http://www.nidirect.gov.uk/publications/accessni-code-practice), satisfactory references, health assessment and POCVA checks (if applicable). *Access NI Privacy Notice can be found at <https://www.justice-ni.gov.uk/publications/ani-privacy>*
4. I understand that I will be asked to provide formal identification and evidence of qualifications obtained.
5. I confirm that as far as I know, there are no medical reasons that would stop me from carrying out the duties of this job.
6. I agree to you making any necessary enquiries during the recruitment and selection process.
7. I understand that canvassing will disqualify me from the selection process for this job.
8. I consent to the information I have provided being used within the context of the General Data Protection Regulation 2018.

Further information on the disclosure process can be found in the 'Retention of Disclosure Information Policy' available at [www.kingsbridgeprivatehospital.com/about-us/careers](http://www.kingsbridgeprivatehospital.com/about-us/careers).

Signature

Date

### Please return completed application forms to:

Human Resources Department,  
Kingsbridge Private Hospital North West  
Church Hill House, Ballykelly, Limavady  
Co.L'Derry, BT49 9HS

or email: [stacey.mullan@kingsbridgehealthcaregroup.com](mailto:stacey.mullan@kingsbridgehealthcaregroup.com).

If you require any special assistance, please do not hesitate to contact us.

### To save changes to this form please use the following steps:

1. From your browser menu bar click the **FILE** dropdown menu.
2. Click the **PRINT** option
3. In the print dialogue box select **SAVE AS PDF** and save in desired location.

**DO NOT use the SAVE or SAVE AS option as some browsers may not record the information you have entered.**